

Montreal, December 13, 2018

To: **Regular researchers and axis 1 and 2 student representatives of CRIR**

Objet : **Access to ZOOM service**

The CRIR has acquired a license that offers the possibility of conducting remote meetings with multiple participants.

Specifically, Zoom is a video conferencing service suitable for online meetings, video webinars and conference rooms that enable integrated collaboration with the following key features:

- Videoconferencing with 100 simultaneous participants
- Ability to invite participants to a videoconference via a web link (without username and password)
- Instant secure messaging
- File sharing
- Computer and screen sharing
- Screenshot
- Camera and microphone (USB or integrated)
- Ability to disable participants' sound and cameras
- Enables the recording of communication flows
- Compatible with PTZ camera

As a test and pilot project, this license is made available to CRIR's regular researchers, student representatives and staff at the headquarters. Take note that this license allows one meeting at a time.

To plan your Zoom meeting, it is necessary to call the CRIR administrative office to know the availability of the application and the technical requirements.

Send the form to schedule your meeting to:

Chantal Bibeau

Technical assistant for research and logistics

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Information: 514-340-2085, extension 4777