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**Job Title:** **Business Analyst**

**Schedule: Full time**

**Pay Scale: Commensurate with experience and qualifications**

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## **Job Overview**

Under the direction of the project leader, the Business Analyst is responsible for creating business and functional requirements for the technological platform of the [BRILLIANT](https://www.brilliant-cfi.ca/) project. Working with other members of the team and stakeholders, the qualified person will perform a variety of specialized technical tasks according to the established methodology.

## **Responsibilities and Duties**

* Work closely with the project lead, research team and project officer to identify, analyze and validate IT business needs.
* Develop, implement and support business analytics for the overall BRILLIANT Project & subprojects under the BRILLIANT umbrella.
* Translate high level project business requirements into functional specifications and a conceptual system design including but not limited to high-level use cases and mock-ups.
* Ensure that deliverables conform with BRILLIANT requirements.
* Ensure data integrity across the research sites.
* Document processes and procedures; create and document specifications required for the research project.
* Develop functional specifications required for call for tender process and for in-house application development.
* Participate in the evaluation and selection of applications of industry partners
* Identify and recommend ways to increase efficiency and automation of business processes and their related activities.
* Act as a liaison between stakeholders and programmers throughout the development process.
* Design custom reports to enable users to maximize the potential of systems at their disposal for management and decision-making tools.
* Develop and implement databases, data collection systems, data analytics and other strategies that optimize efficiency.

**Qualifications**

## **Education and Experience**

* University degree in a relevant field such as Computer Science or Information Technology, or equivalent combination of training and experience.
* 3-5 years of relevant experience in a role with IT systems or business analyst; experience working in the healthcare domain is an asset.

**Skills and Abilities**

* + Business and functional knowledge of clinical settings in general and rehabilitation in particular.
  + Knowledge of the following would be an asset: business process. techniques (BPMN), Master Solution Delivery methodologies. (Macroscope Productivity Center), SOA concepts, BI concepts.
  + Analysis certification is a strong asset.
  + Familiarity with JIRA and Confluence tools.
  + Experience with data analytics and large databases (structured and non-structured).
  + Experience with large scale organizational change efforts.
* Demonstrates an ability to understand and clarify the business needs conveyed by researchers and stakeholders.
* Has a proven ability to work effectively with multiple stakeholders at different levels of the organization.
* Possesses analytical and problem-solving skills.
* Is detail-oriented and self-motivated.
* Is fluent in both English and French (speaking and writing).
* Demonstrates excellent communication and planning skills.
* Fosters a cooperative team environment.

Please your CV to: [brilliant.cfi@mcgill.ca](mailto:brilliant.cfi@mcgill.ca)

Deadline to submit your application: **February 24th, 2023.**