Research Assistant

# Job Description

The **Psychological Assessment of Children with Visual Impairment (PACVI)** is a multi-phase international study examining the assessment of autism and cognitive functioning in children with visual impairment. The project is led by **Dr. Moire Stevenson, Clinical Psychologist at the Centre de recherche interdisciplinaire en réadaptation du Montréal métropolitain (CRIR).** We are seeking a part-time research assistant to coordinate survey responses and help write-up publications for the second and third phases of the study.

# Responsibilities

* Project coordination: Manage project email, recruit participants, communicate with participants, collect data using online survey.
* Prepare documents for ethics committee submissions, under the supervision of Dr. Stevenson.
* Participate in qualitative data analysis.
* Contribute to writing manuscripts, reports, and conference abstracts.
* May be asked to perform other administrative tasks

# Eligibility

* Undergraduate training in health services related field (psychology, social work, nursing, etc.)
* Asset: experience in qualitative research.

# Competencies

* Excellent organizational skills
* Excellent oral and writing skills in English and in French.
* Proficiency in Windows environment, office software (Word, Excel, Power point, Outlook, Teams) and reference management software (Endnote) and able to learn new software and applications quickly.
* Able to work independently

# Work Conditions

* **Type of position**: Part-time (minimum 10 hours/week)
* **Salary**: Based on experience and qualifications
* **Starting date**: As soon as possible.
* **Duration**: 6 months
* **Site**: Remote online

# How to apply

If you are interested in this position, please submit your candidature, by sending your curriculum vitae and a short letter of intent to Dr. Moire Stevenson by email: [**info@moirestevenson.com**](mailto:info@moirestevenson.com)

For more information on Dr. Stevenson see <https://www.linkedin.com/in/moire-stevenson/>.