

Research Assistant

Job Description

The **Psychological Assessment of Children with Visual Impairment (PACVI)** is a multi-phase international study examining the assessment of autism and cognitive functioning in children with visual impairment. The project is led by **Dr. Moire Stevenson, Clinical Psychologist at the Centre de recherche interdisciplinaire en réadaptation du Montréal métropolitain (CRIR)**. We are seeking a part-time research assistant to coordinate survey responses and help write-up publications for the second and third phases of the study.

Responsibilities

- Project coordination: Manage project email, recruit participants, communicate with participants, collect data using online survey.
- Prepare documents for ethics committee submissions, under the supervision of Dr. Stevenson.
- Participate in qualitative data analysis.
- Contribute to writing manuscripts, reports, and conference abstracts.
- May be asked to perform other administrative tasks

Eligibility

- Undergraduate training in health services related field (psychology, social work, nursing, etc.)
- Asset: experience in qualitative research.

Competencies

- Excellent organizational skills
- Excellent oral and writing skills in English and in French.
- Proficiency in Windows environment, office software (Word, Excel, Power point, Outlook, Teams) and reference management software (Endnote) and able to learn new software and applications quickly.
- Able to work independently

Work Conditions

- **Type of position:** Part-time (minimum 10 hours/week)
- **Salary:** Based on experience and qualifications
- **Starting date:** As soon as possible.
- **Duration:** 6 months
- **Site:** Remote online

How to apply

If you are interested in this position, please submit your candidature, by sending your curriculum vitae and a short letter of intent to Dr. Moire Stevenson by email: [**info@moirestevenson.com**](mailto:info@moirestevenson.com)

For more information on Dr. Stevenson see <https://www.linkedin.com/in/moire-stevenson/>.